BROOKSHIRE-KATY DRAINAGE DISTRICT 1111 KENNEY STREET BROOKSHIRE, TEXAS 77423 ADMIN@BKDD.DST.TX.US 281-375-5430 PAGE 1



# **Job Posting: Inspector Position**

Organization: Brookshire-Katy Drainage District (BKDD) Location: 1111 Kenney Street, Brookshire, Texas 77423 Reports To: Assistant General Manager / General Manager

Employment Type: Full-Time

### **Position Summary**

The Brookshire-Katy Drainage District (BKDD) is seeking a detail-oriented and motivated Inspector to join our team. This position is responsible for conducting field inspections, ensuring compliance with District regulations, construction standards, and approved drainage plans. The Inspector will support the District's mission to maintain proper drainage infrastructure and assist with project oversight throughout all phases of construction.

### **Key Responsibilities**

- Perform on-site inspections of drainage infrastructure, construction projects, and permitted activities to ensure compliance with BKDD standards and approved plans.
- Document and report inspection findings, including photographs, measurements, and compliance notes.
- Communicate effectively with contractors, developers, engineers, and property owners regarding corrective actions or compliance issues.
- Verify erosion control, grading, and drainage features are constructed according to approved specifications.
- Assist with reviewing and maintaining inspection records in the District's permitting portal.
- Coordinate with the Assistant General Manager and General Manager regarding inspection schedules, field priorities, and project updates.
- Respond to field-related inquiries and provide support in resolving drainage or construction-related concerns.
- Perform other duties as assigned to support District operations and field maintenance activities.

#### Qualifications

- High school diploma or equivalent (required); additional technical training or certification in construction inspection, civil engineering, or public works preferred.
- Minimum of 2 years of field inspection or construction experience preferred.
- Knowledge of drainage systems, stormwater management, and municipal infrastructure.
- Ability to read and interpret construction plans and engineering drawings.

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- Strong written and verbal communication skills.
- Proficient with basic computer software, including Microsoft Office and permitting databases.
- Valid Texas Driver's License with a clean driving record.
- Successful candidates must pass a pre-employment background check and drug screening prior to employment.

#### **Working Conditions**

- Work is performed primarily outdoors in various weather conditions.
- Must be able to walk on uneven terrain and lift up to 50 pounds.
- Minimal overtime or weekend work may be required depending on project needs.

### **Compensation and Benefits**

- Competitive salary based on experience.
- Health, dental, and vision insurance.
- Retirement plan participation.
- Paid time off and holidays.

## **How to Apply**

Interested candidates should submit a completed District employment application, resume, and cover letter to:

admin@bkdd.dst.tx.us

Applications can be found on the District's official website at www.bkdd.dst.tx.us.

Or deliver in person to: Brookshire-Katy Drainage District 1111 Kenney Street, Brookshire, TX 77423

Applications will be accepted until the position is filled.